



PERSON SPECIFICATION AND JOB DESCRIPTION ACTIVITY LEADER

PERSON SPECIFICATION

Required:

- At least 19 years old
- Minimum of one year on the project
- Minimum of a fortnight trip to Romania with the group
- Demonstrated ability to be an effective activity leader
- Ability to work on own initiative
- Good interpersonal skills and a demonstrated ability to work as a member of a team
- A flexible approach to accommodate the changing requirements of the timetable
- An ability to develop and maintain effective working relationships with students, adults, children, Romanian staff and carers
- Willingness to attend a weekend training session in Hampshire

Desirable:

- Interest in supporting action to reduce poverty
- Interest in integrating children with SEN into the community
- Interest in experiencing and developing further awareness of Romanian culture

The Activity Leader's role is to manage the planning, implementation and delivery of the daily activities for the beneficiaries. They will be required to liaise between the Group Leader and accompanying adults and the students to ensure the success of the project.

PRIMARY RESPONSIBILITIES:

6. Empower students to enable to effectively plan and deliver activities
20. Ensure activities are interesting and stimulating
21. Ensure beneficiaries are suitably challenged, engaged and that their needs are being met
29. Ensure rooms are kept clean and tidy
34. Manage allocation and maintenance of resources

SHARED RESPONSIBILITIES:

3. Liaise with Romanian staff
7. Sort beneficiaries into teams
11. Encourage observations of beneficiaries by students
14. Know and understand Libra's Policies and Procedures
19. Manage rotation of children, ensure decision re rotation of students is addressed and communicated to partners
24. Lead activities to give examples to students
30. Be aware of and maintain risk assessments